

Town of Newark Board Minutes
October 15, 2024

APPROVED 2024-11-19

Call to order: 7:00 pm

Pledge of Allegiance was recited

Present: Chair Barb Lange, Supervisor Bob Bauer, Supervisor Jeff Bovee, Treasurer Jacki Olson, Clerk Kelly Fallon, 22 audience members

Approval of the Agenda: Jeff Bovee made a motion to approve the agenda, seconded by Bob Bauer; motion approved unanimously.

Town of Beloit Fire Dept.: Deputy Chief Snyder reported 16 runs for engines or ambulances into Newark over the summer months of June, July and August. He reminded residents to burn safely during this fall season. A resident asked about the South Beloit Fire Department contract and Deputy Chief Snyder reported it was a mutual agreement, and they are still looking to hire 6-9 Firefighter/Paramedics. Station 2 for the Town of Beloit will be opening in December.

Sheriff Department Report: A representative from the Sheriff's Department was not present.

MINUTES:

09/17/2024: Bob Bauer made a motion to approve the minutes; Jeff Bovee seconded; motion approved unanimously.

09/19/2024: Jeff Bovee made a motion to approve the minutes; Bob Bauer seconded; motion approved unanimously.

10/09/2024: Bob Bauer made a motion to approve the minutes; Barb Lange seconded; Bob and Barb voted yay to approve, Jeff Bovee abstained since he was not in attendance at this meeting.

Audience Communication: Marie Ayen asked whether minutes would be put online since she had been unable to find any.

Garbage Quotes: Bob Bauer had researched and obtained quotes from three separate providers – Waste Management, LRS and Pellitteri. Review of the quotes showed Pellitteri did not offer a contract with bulk pickup options. Following discussion, Bob Bauer made a motion to accept the quote from LRS for garbage, recycling and bulk pickup for \$18.10 per month per parcel; Barb Lange seconded the motion; motion approved unanimously.

Jeff Bovee made a motion to negotiate the purchase of the Waste Management carts not to exceed \$1000 total for all carts; Bob Bauer seconded the motion; motion approved unanimously.

Treasurer's Report: Jacki Olson read the Treasurer's Report. Bob Bauer made a motion to accept the Treasurer's Report; Jeff Bovee seconded the motion; motion approved unanimously.

Proposed Bills: Jeff Bovee questioned why Bob Bauer was listed as Bob and as Robert, asked that it be one way or the other; Kelly will make this consistent. Barb Lange made a motion to approve payment of the proposed bills; Bob Bauer seconded the motion; motion approved unanimously.

Paid Bills: Jeff Bovee questioned the reason for this report, as it was just a summary of approved payments from the previous month. Jeff Bovee made a motion to remove this report; Bob Bauer seconded the motion; motion approved unanimously.

Retirement Announcement: Barb Lange reported that Jacki Olson had submitted her resignation, effective October 31, 2024. Barb thanked Jacki for 12 years of service and dedication to the Town of Newark. A Retirement Open House will be held on Saturday, November 16, 2024, to honor Jacki.

New Treasurer Appointment: Barb Lange presented Heather B. Williams as her choice for appointment to fulfill the term of the position of Treasurer, to begin November 1, 2024. Discussion with Heather regarding her background, her experience and her thoughts regarding the position. Jeff Bovee made a motion to appoint Heather B. Williams to fill the position of Treasurer of Newark until the next election, effective November 1, 2024; Bob Bauer seconded the motion; motion approved unanimously.

Kelly Fallon, Clerk, administered the Oath of Office to Heather B. Williams.

Cemetery: Kelly Fallon provided a thumb drive to Craig Jones. Barb Lange will follow up with Craig to get the thumb drive as well as the plat map for the Newark Cemetery.

Jeff Bovee reported the shingles have been ordered for the cemetery building. The bid was \$5584, of which the Town Board approved \$5500 and a resident donated the \$84.

The roof pitches on all four sides and there are gutters/downspouts missing. Jeff asked Mike Toubl to provide a quote which was \$1300. A resident asked whether we had gotten other quotes from any companies in our neighborhood. Discussion took place. Barb Lange made a motion to replace the gutters/downspouts on the cemetery building; Bob Bauer seconded the motion; motion approved unanimously. Jeff Bovee will talk with Abel's Gutters and get a quote from them to bring to the November meeting.

Business Items:

- A. 7806 W State Rd 81-Dominguez – forward to November agenda.
- B. 12439 S County K-Orozco – Barb Lange reported they have taken care of many of the necessary items. She will continue to follow-up with them to make sure all ordinance violations are properly resolved.
- C. 8302 W Cleophas Rd-Damm – Brian Damm received a CUP application.
- D. 11440 W Brandherm-Valosek – Derik Valosek received a CUP application.
- E. 11447 S County K-Clossey – The Clossey family may wait and demo the old house in the spring, it will depend on the contractor they reached out to. Barb Lange told them there may be taxes on the old house as well as the new house, and they understand that.
- F. Interpreter – Following discussion, Bob Bauer made a motion to pay Teresa Turner \$25 per interpreting session, with a signed confidentiality agreement; Jeff Bauer seconded the motion; motion approved unanimously.
- G. Cudney Mowing Contract – Following discussion, Barb Lange made a motion to leave the current land contract in place with the Cudneys for one more year; Bob Bauer seconded the motion; motion approved unanimously.
- H. Election Update & Security Audit, 5% increase in machine maintenance, license – Kelly Fallon shared information from an election security audit that took place at the Town Hall. For the budget, please add 5% to the budget for the election machine maintenance next year. For the upcoming election, a generator with lights will be operating near the garage, to light up the back parking lot.
- I. West & North side parking lot lighting (Jeff Bovee) – forward to November agenda.
- J. Town Hall Maintenance: Window trim and baseboard estimates, painting update – painting is ongoing, windows will be done completed this fall, crown molding and mop board quotes will be brought to the November meeting.
- K. CUP Policy and format & Town Hall Rental policy – Discussion regarding fees and usage, resident vs. nonresident; Jeff Bovee will research Town Hall policies and bring to the November meeting.
- L. Solar Committee – this is ongoing, meeting once each month.
- M. Ordinance Review – the Town Board, Planning Commission and Attorney finished the first step in the review process to get our Ordinances in compliance with state and county, and to get an MOA with the County back in place. Discussion took place. A resident asked about the process at the public hearing regarding disagreement with the proposed ordinance changes. Barb Lange stated the Board takes all comments from residents into consideration before voting on adoption of the ordinance changes, but the Board makes the final decision.
- N. Reduce demolition permit fee to \$100 (in line with State charges) – forward to November agenda.
- O. Computer/Technology update –
 - a. Lauterbach consulting – Mike Lauterbach charges \$95 per hour and has been working with Munibit to help get the web site sorted out. Once the website has changed over, we will no longer need Entre computers.

- b. Software – Barb Lange has spoken with Heather, the upcoming Treasurer, and would like QuickBooks online for Heather to use for our accounting purposes. Following discussion, Jeff Bovee made a motion to approve QuickBooks for no more than \$150 per month, contingent on having money in the treasurer expense budget; Barb Lange seconded the motion; motion approved unanimously.

P. Social media – forward to November agenda.

Board Communications: None.

Bob Bauer made a motion to adjourn at 9:48 p.m.; Barb Lange seconded the motion; motion approved unanimously.